



Copilot for Microsoft 365 for Administrators (MS-4006)

COURSE OVERVIEW

This course begins by examining the Microsoft Copilot for Microsoft 365 design. Its main focus, however, is on the security and compliance features that administrators must configure in their Microsoft 365 tenant to protect their company's organizational data before they implement Copilot for Microsoft 365.

WHO WILL BENEFIT FROM THIS COURSE?

This course is designed for administrators, Microsoft 365 administrators, or persons aspiring to the Microsoft 365 Administrator role who've completed at least one of the Microsoft 365 role-based administrator certification paths.

PREREQUISITES

MS-900T01: Microsoft 365 (M365) Fundamentals

COURSE OBJECTIVES

- Examine the Copilot for Microsoft 365 design
- Implement Copilot for Microsoft 365
- Examine data security and compliance in Copilot for Microsoft 365
- Manage secure user access in Microsoft 365
- Manage roles and role groups in Microsoft 365
- Explore threat intelligence in Microsoft Defender XDR
- Implement data classification of sensitive information
- Explore sensitivity labels
- Implement sensitivity labels

COURSE OUTLINE

Examine the Copilot for Microsoft 365 design

- Describe the prerequisites for Copilot for Microsoft 365.
- Explain how Copilot for Microsoft 365 works.
- Understand the Copilot for Microsoft 365 service and tenant logical architecture.
- Describe how to extend Copilot for Microsoft 365 using Microsoft Graph connectors.

Implement Copilot for Microsoft 365

- Identify the prerequisites for Copilot for Microsoft 365.
- Prepare your data for Copilot for Microsoft 365 searches.
- Assign your Copilot for Microsoft 365 licenses.
- Identify Microsoft 365 security features that control oversharing of data in Copilot for Microsoft 365.
- Drive adoption by creating a Copilot Center of Excellence.



Examine data security and compliance in Copilot for Microsoft 365

- Describe how Copilot for Microsoft 365 uses proprietary business data.
- Understand how Copilot for Microsoft 365 protects sensitive business data.
- Describe how Copilot for Microsoft 365 uses Microsoft 365 isolation and access controls.
- Understand how Copilot for Microsoft 365 meets regulatory compliance mandates.

Manage secure user access in Microsoft 365

- Manage user passwords.
- Create Conditional Access policies.
- Enable security defaults.
- Describe pass-through authentication.
- Enable multifactor authentication.
- Describe self-service password management.
- Implement Microsoft Entra Smart Lockout.

Manage roles and role groups in Microsoft 365

- Understand how roles are used in the Microsoft 365 ecosystem.
- Describe the Azure role-based access control permission model used in Microsoft 365.
- Identify the key tasks assigned to the common Microsoft 365 admin roles.
- Identify best practices when configuring admin roles.
- Delegate admin roles to partners.
- Implement role groups in Microsoft 365.
- Manage permissions using administrative units in Microsoft Entra ID.
- Elevate privileges to access admin centers by using Microsoft Entra ID Privileged Identity Management.

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