



# Copilot 365: The Ultimate Productivity Tool for Microsoft 365 Users (CoPilot WorkShop)

## **COURSE OVERVIEW**

This Workshop will teach you everything you need to know about Copilot 365, a powerful tool that can help you work smarter and faster in various situations.

## WHO WILL BENEFIT FROM THIS COURSE?

This Workshop is aimed at technology professionals, project managers, team leaders, and anyone interested in automation and artificial intelligence. It will also be beneficial for organizations looking to implement AI tools to improve their operations. No prior knowledge of Copilot 365 is required, as the Workshop will cover the basics before moving on to more advanced features.

#### **COURSE OBJECTIVES**

The main objective of this Workshop is to provide participants with a complete understanding of Copilot 365, its features, capabilities and how it can be used to improve efficiency and productivity in different contexts. Participants will learn through live demonstrations and use cases how Copilot 365 can be a valuable tool in their daily work.

#### **COURSE OUTLINE**

Introduction

- Presentation and objectives of the webinar.
- Brief history and evolution of Copilot 365.

Copilot 365 Overview

- What is Copilot 365 and how does it work?
- Features and capabilities of Copilot 365.
- Benefits of using Copilot 365.

Copilot 365 Live Demo

- Demonstration of how to interact with Copilot 365.
- Examples of tasks that Copilot 365 can perform.

Copilot 365 Use Cases

- How Copilot 365 can be useful in different industries.
- Successful examples of companies using Copilot 365.

**Questions & Answers** 

• Answer questions from participants.





# WHY TRAIN WITH SUNSET LEARNING INSTITUTE?

Sunset Learning Institute (SLI) has been an innovative leader in developing and delivering authorized technical training since 1996. Our goal is to help our customers optimize their technology Investments by providing convenient, high quality technical training that our customers can rely on. We empower students to master their desired technologies for their unique environments.

What sets SLI apart is not only our immense selection of trainings options, but our convenient and consistent delivery system. No matter how complex your environment is or where you are located, SLI is sure to have a training solution that you can count on!

#### **Premiere World Class Instruction Team**

- All SLI instructors have a four-year technical degree, instructor level certifications and field consulting work experience
- Sunset Learning has won numerous Instructor Excellence and Instructor Quality Distinction awards since 2012

#### **Enhanced Learning Experience**

• The goal of our instructors during class is ensure students understand the material, guide them through our labs and encourage questions and interactive discussions.

#### Convenient and Reliable Training Experience

- You have the option to attend classes live with the instructor, at any of our established training facilities, or from the convenience of your home or office
- All Sunset Learning Institute classes are guaranteed to run you can count on us to deliver the training you need when you need it!

#### Outstanding Customer Service

- You will work with a dedicated account manager to suggest the optimal learning path for you and/or your team
- An enthusiastic student services team is available to answer any questions and ensure a quality training experience

# Interested in Private Group Training? Contact Us